

Ringgold County Board of Supervisors Minutes January 2, 2019

The Ringgold County Board of Supervisors met in regular session Wednesday, January 2, 2019. The meeting was called to order at 8:30 a.m. with the following members present: Ron Landphair, Kraig Pennington and Lyle Minnick.

A motion was made by Kraig Pennington and seconded by Lyle Minnick to approve the agenda. AYES: Unanimous. NAYS: None.

The Board reviewed and approved annual resolutions.

The Board reviewed homestead and military credit claims for adjustment.

The Board reviewed claims to be paid on Wednesday, January 3, 2019.

The Board reviewed bids for the Public Health remodel project. For construction, they were as follows: BG Builders \$3,875; John Ford \$4,250; Matt Hudson Construction \$5,250. For electrical, the bids were as follows: Gilbert Homes Comfort \$3,650; In-Phase Electric, Cale Hainline \$3,550. The Board moved forward with approval of BG Builders and Cale Hainline.

The Board met with Tom Satterstrom with Access Systems to review a proposal on a printer/copier lease agreement.

The Board recessed at 12:00 p.m. for lunch

At 1:00 p.m. the Board returned to meet with Assistant to the Engineer Justin Frost for secondary roads updates. Frost updated the Board on the status of the Routh Box project. In light of recent information, the Board has requested the Benton 12 project be on hold temporarily. Frost also stated he completed preliminary work on behalf of Road Superintendent Rod Shields for an upcoming ditching/brush clearing project in Middle Fork Township, Section 2 16, 21 and 30.

Frost updated the Board on the interview process for an Office Manager. Twelve applicants were interviewed for the position. It is the recommendation to hire Andrea Schuitema at a rate of \$16.75/hour.

Pennington recommended Frost research the cost for striping roads and report back to the Board. Landphair questioned the cost to the county for purchasing equipment to complete the project in-house and maintaining versus hiring an outside company to perform these duties. Frost will look into this as well.

Pennington presented the group with a calendar format for displaying projects for the month. This will not only benefit the crew, but the Board will have a better understanding of what is going on within the department as well.

The Board tabled the amendment of the 5-year plan until the next meeting.

Ken Robertson was unable to attend the Board meeting, however, Waske was able to present on his behalf. Robertson plans to host the unveiling of the Peggy Whitson rock project on February 9th. A sidewalk to, and surrounding the rock, will be poured this Spring.

RESOLUTION RC19-01

WHEREAS, by the Ringgold County Board of Supervisors do hereby appoint Kraig Pennington to be Chairperson for the year 2019 and,

BE IT FURTHER RESOLVED that Lyle Minnick is appointed Vice Chairperson.

THEREFORE, a motion was made by Ron Landphair and seconded by Lyle Minnick stating such.

The vote on the resolution: AYES: Unanimous. NAYS: None.

ATTEST: Amanda Waske, Auditor. Passed and approved January 2, 2019.

RESOLUTION RC19-02

WHEREAS, the Ringgold County Board of Supervisors hereby sets the time frame and days of the Boards' regular sessions in the calendar year 2019 for every Monday of each week, or as needed, beginning at 9:00 a.m. until business is completed each day with the exception of Holidays and,

WHEREAS, claims will be approved every other Monday of the month. All claims must be filed with the Ringgold County Auditor within fifteen days after merchandise has been delivered, services have been rendered, or invoice received. No bill will be allowed unless they carry the approval of the officer empowered to order the same. All claims must be itemized in full with the vendor invoice and receipts and initialed by the head of the office or department. Any claim filed by a Supervisor must be signed by the two remaining board members unless an emergency occurs where any one supervisor is absent for more than one consecutive week and,

WHEREAS, claims or payroll detail must be filed with the Auditor's Office by 9:00 a.m. on Monday of the weekly sessions of the Board.

THEREFORE, a motion was made by Lyle Minnick and seconded by Ron Landphair stating such.

The vote on the resolution: AYES: Unanimous. NAYS: None.

ATTEST: Amanda Waske, Auditor. Passed and approved January 2, 2019.

RESOLUTION RC19-03

WHEREAS, the Ringgold County Board of Supervisors do hereby appoint the following members of the Board to serve as representatives and or alternates of the following named organizations:

Organization	Details	REP	ALT
ATURA	Transportation planning affiliate for region	Lyle	Ron
Connections on Aging	Provides services to elderly including meal site	Ron	Kraig
Conservation	Ringgold County department - ran by separate board	Ron	Lyle
CROSS MH Region	Comprised of 7 counties-provide MH services for region	Ron	Kraig
DECAT	Among Leon Cluster providing services to children	Kraig	Lyle
Development Corp	Local group gathered to develop industry in community	Lyle	Ron

E911	Address sign placement & Works with Sheriff on 911 equip.	Ron	Lyle
EMA	Emergency services for county	Ron	Lyle
Fifth Judicial	Provides services to area offenders to better their lives	Lyle	Kraig
Interagency	Various agencies provide update on services provided in county	Kraig	Lyle
MATURA	Group comprised to eliminate causes of poverty in region	Kraig	Ron
Pioneer Cemetery	Established to maintain local county pioneer cemeteries	Lyle	Kraig
Public Health	County entity providing medical services to residents	Ron	Kraig
RCSS	Provides day-hab services to those with intellectual disabilities	Kraig	Lyle
Safety Committee	County entity established to ensure safe work environment	Lyle	Ron
SICOG	Provides economic development within 8 counties	Lyle	Kraig
SE Iowa Response Group	Provides hazardous material response to 11 county region	Ron	Kraig
Trolley	Provides door to door service to 7 counties	Kraig	Lyle
Workforce Dev	Provides information about job openings, trainings, benefits, etc.	Ron	Lyle
WRD Landfill	Wayne-Ringgold-Decatur garbage services	Kraig	Ron

THEREFORE, a motion was made by Lyle Minnick and seconded by Ron Landphair to approve the above-named appointments.

The vote on the resolution: AYES: Unanimous. NAYS: None.

ATTEST: Amanda Waske, Auditor. Passed and approved January 2, 2019.

RESOLUTION RC19-04

WHEREAS, the Ringgold County Board of Supervisors do hereby announce that the Ringgold County Courthouse will observe eight Federal Holidays in the 2019 calendar year, which were

established by the Uniform National Holidays Act. The Courthouse will be closed for nine and one-half days. The holidays and closings are as follows:

New Year's Day; President's Day on the third Monday of February; Memorial Day on the last Monday in May; Independence Day on July 4; Labor Day on the first Monday in September; Veteran's Day; Thanksgiving Day and the Friday following; and closing at noon on Christmas Eve and all-day Christmas Day. When a holiday falls on Saturday, the courthouse will be closed the Friday before and when a holiday falls on Sunday, the courthouse will be closed the following Monday, and

WHEREAS, any offices of the Courthouse closing at times other than specified in this resolution excluding inclement weather shall publish notice in the County's official newspapers.

THEREFORE, a motion was made by Lyle Minnick and seconded by Ron Landphair stating such. The vote on the resolution: AYES: Unanimous. NAYS: None.

ATTEST: Amanda Waske, Auditor. Passed and approved January 2, 2019.

RESOLUTION RC19-05

WHEREAS, the Ringgold County Board of Supervisors do hereby name the Record-News of Mt. Ayr, Iowa and the Diagonal Progress of Diagonal, Iowa as the designated official newspapers of Ringgold County for the calendar year 2019.

THEREFORE, a motion was made by Ron Landphair and seconded by Lyle Minnick stating such. The vote on the resolution: AYES: Unanimous. NAYS: None.

ATTEST: Amanda Waske, Auditor. Passed and approved January 2, 2019.

RESOLUTION RC19-06

WHEREAS, the Ringgold County Board of Supervisors, in accordance with the Code of Iowa Section 331.324(1b), hereby state that the allowable mileage reimbursement for all county employees shall be the federal rate of \$0.58 for the calendar year 2019.

WHEREAS, the Ringgold County Board of Supervisors allow reimbursement for parking fees not to exceed \$20.00 per day, unless pre-approved by the board, and

WHEREAS, reimbursement for meals while away on an overnight stay are not to exceed \$30 per day. Tips will be the responsibility of the purchaser.

THEREFORE, a motion was made by Lyle Minnick and seconded by Ron Landphair stating such. The vote on the resolution: AYES: Unanimous. NAYS: None.

ATTEST: Amanda Waske, Auditor. Passed and approved January 2, 2019.

RESOLUTION RC19-07

WHEREAS, the Ringgold County Board of Supervisors do hereby authorize the County Auditor, Amanda Waske to issue checks when the board is not in session for such fixed charges as freight, express, postage, water, lights, telephone or employee reimbursements that are filed by an Officer or Department Head under whose direction the compensation was earned, and

WHEREAS, the Auditor is empowered and instructed to issue checks for such purposes in accordance with section 331.506 of the Code of Iowa.

THEREFORE, a motion was made by Ron Landphair and seconded by Lyle Minnick stating such. The vote on the resolution: AYES: Unanimous. NAYS: None.

ATTEST: Amanda Waske, Auditor. Passed and approved January 2, 2019.

RESOLUTION RC19-08

WHEREAS, the Ringgold County Board of Supervisors do hereby authorize County Officials and their Deputies to attend the Schools of Instruction and all other called meetings of the Iowa State Association of Counties during the 2019 calendar year.

THEREFORE, a motion was made by Ron Landphair and seconded by Lyle Minnick stating such.

The vote on the resolution: AYES: Unanimous. NAYS: None.

ATTEST: Amanda Waske, Auditor. Passed and approved January 2, 2019.

RESOLUTION RC19-09

WHEREAS, the Ringgold County Board of Supervisors do hereby request that any department spending over two thousand dollars, five thousand dollars for Secondary Roads (excluding salt, sand, rock, parts, equipment repairs and fuel), on any item or service have prior approval from the Board of Supervisors and encourages that competitive bids be taken. Bids are required to be solicited if work could be awarded to a related party of a county employee, no matter the dollar amount.

THEREFORE, a motion was made by Ron Landphair and seconded by Lyle Minnick stating such.

The vote on the resolution: AYES: Unanimous. NAYS: None.

ATTEST: Amanda Waske, Auditor. Passed and approved January 2, 2019.

RESOLUTION RC19-10

WHEREAS, the Ringgold County Board of Supervisors do hereby approve the request of the Ringgold County Treasurer, Debra Cannon, to name the Record-News of Mount Ayr, Iowa, and/or the Diagonal Progress of Diagonal, IA the official newspaper for the Treasurer's Office, as per Iowa Code Section 618.7 and 331.552(28), and

WHEREAS, the Ringgold County Board of Supervisors do hereby name the Record-News of Mount Ayr and/or the Diagonal Progress of Diagonal as the newspaper designated by the Ringgold County Treasurer, Debra Cannon, for the publication of the Delinquent Taxes for the tax sale as per Iowa Code Section 446.9.

THEREFORE, a motion was made by Lyle Minnick and seconded by Ron Landphair stating such.

The vote on the resolution: AYES: Unanimous. NAYS: None.

ATTEST: Amanda Waske, Auditor. Passed and approved January 2, 2019.

RESOLUTION RC19-11

WHEREAS, the Ringgold County Board of Supervisors do hereby designate the following named banks to be the depositories advised by the Ringgold County Treasurer, Debra Cannon, for the funds of Ringgold County in accounts not to exceed the amount named opposite of said designated depositories and,

WHEREAS, the County Treasurer is authorized to deposit county funds in amounts not to exceed in the aggregate, the amount named for said banks as follows: US Bank of Mount Ayr, Iowa or its Successors with the maximum deposit under this resolution being \$6,000,000.00. Great Western Bank of Mount Ayr, Iowa or its Successors with the maximum deposit under this resolution being \$6,000,000.00. PCSB of Mount Ayr, Iowa or its Successors with the maximum deposit under this resolution being \$6,000,000.00. City State Bank of Mount Ayr, Iowa or its Successors with the maximum deposit under this resolution being \$6,000,000.00. And, WHEREAS, the County Recorder is authorized to deposit county funds in amount not to exceed in the aggregate, the amount named for said banks as follows: US Bank of Mount Ayr, Iowa or its successors with the maximum deposit under this resolution being \$100,000.00. Great Western Bank of Mount Ayr, Iowa or its successors with the maximum deposit under this resolution being \$100,000.00. PCSB of Mount Ayr, Iowa or its successors with the maximum deposit under this resolution being \$100,000.00. City State Bank of Mount Ayr, Iowa or its successors with the maximum deposit under this resolution being \$100,000.00, and WHEREAS, the County Sheriff is authorized to deposit county funds in amounts not to exceed in the aggregate, the amount named for said banks as follows: US Bank of Mount Ayr, Iowa or its successors with the maximum deposit under this resolution being \$300,000.00. Great Western Bank of Mount Ayr, Iowa or its successors with the maximum deposit under this resolution being \$300,000.00. PCSB of Mount Ayr, Iowa or its successors with the

maximum deposit under this resolution being \$300,000.00. City State Bank of Mount Ayr, Iowa or its successors with the maximum deposit under this resolution being \$300,000.00, and THEREFORE, a motion was made by Lyle Minnick and seconded by Ron Landphair stating such. The vote on the resolution: AYES: Unanimous. NAYS: None.
ATTEST: Amanda Waske, Auditor. Passed and approved January 2, 2019.

RESOLUTION RC19-12

WHEREAS, the Ringgold County Board of Supervisors do hereby accept the appointment of Tammy Paxson, First Deputy Treasurer, as the employee designated by the Ringgold County Treasurer, Debra Cannon, to attend the Tax Sale if the County Treasurer is unable to attend. THEREFORE, a motion was made by Lyle Minnick and seconded by Ron Landphair stating such. The vote on the resolution: AYES: Unanimous. NAYS: None.
ATTEST: Amanda Waske, Auditor. Passed and approved January 2, 2018.

RESOLUTION RC19-13

WHEREAS, Iowa Code section 459.304(3), sets out the procedure if a Board of Supervisors wishes to adopt a "construction evaluation resolution" relating to the construction of a confinement feeding operation structure, and
WHEREAS, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure, and
WHEREAS, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR's decision regarding a specific application, and
WHEREAS, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2019 and January 31, 2020 and submit an adopted recommendation regarding that application to the DNR, and
WHEREAS, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board's recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix, and
NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF RINGGOLD COUNTY that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).
THEREFORE, a motion was made by Lyle Minnick and seconded by Ron Landphair stating such. The vote on the resolution: AYES: Unanimous. NAYS: None.
ATTEST: Amanda Waske, Auditor. Passed and approved January 2, 2019.

RESOLUTION RC19-14

WHEREAS, the Ringgold County Board of Supervisors do hereby appoint Dr. Bruce Ricker as the County Medical Examiner for a term of two years set to expire December 31, 2020. THEREFORE, a motion was made by Lyle Minnick and seconded by Ron Landphair stating such. The vote on the resolution: AYES: Unanimous. NAYS: None.
ATTEST: Amanda Waske, Auditor. Passed and approved January 2, 2019.

RESOLUTION RC19-15

WHEREAS, the Ringgold County Board of Supervisors hereby approves the Compensation Commission as follows:

Compensation Commission (Eminent Domain)

Name	Gender	Representing
Monte Akers	M	Ag Property Owners
Dick Jackson	M	Ag Property Owners
Dale Walkup	M	Ag Property Owners
Mark Triggs	M	Ag Property Owners
Brian Bickel	M	Ag Property Owners
Joyce Frost	F	Ag Property Owners
Colby Holmes	M	Ag Property Owners
Tom Kelly	M	City Property Owners
Dee Euritt	F	City Property Owners
Joe Routh	M	City Property Owners
Lowell Johnson	M	City Property Owners
Larry Jarred	M	City Property Owners
Ted Smith	M	City Property Owners
Marilyn Johnson	F	City Property Owners
Wanda Hosfield	F	Real-estate/Sales
Dan Cunning	M	Real-estate/Sales
William French	M	Real-estate/Sales
Deborah Creveling	F	Real-estate/Sales
Rhonda Triggs	F	Real-estate/Sales
Jules Daughton	F	Real-estate/Sales
Douglas Bullock	M	Real-estate/Sales
Tracy Barnes	F	Bankers/Auctioneers
David Green	M	Bankers/Auctioneers
Kim Greenland	M	Bankers/Auctioneers
Tessa Barnes	F	Bankers/Auctioneers
Curt Pierschbacher	M	Bankers/Auctioneers
Stephen Taylor	M	Bankers/Auctioneers
Kelly James	M	Bankers/Auctioneers

THEREFORE, a motion was made by Lyle Minnick and seconded by Ron Landphair stating such.
The vote on the resolution: AYES: All. NAYS: None.

ATTEST: Amanda Waske, Auditor. Passed and approved January 2, 2019.

RESOLUTION RC19-16

WHEREAS, the Ringgold County Board of Supervisors do hereby approve to remove homestead credit on the following parcels: 005905, 006062 & 00360; and military credit on the following parcel: 006269.

THEREFORE, a motion was made by Lyle Minnick and seconded by Ron Landphair stating such.
The vote on the resolution: AYES: Unanimous. NAYS: None.

ATTEST: Amanda Waske, Auditor. Passed and approved January 2, 2019.

RESOLUTION RC19-17

WHEREAS, the Ringgold County Board of Supervisors do hereby approve claims to be paid on Wednesday, January 2, 2019 (see separate claims register).

THEREFORE, a motion was made by Lyle Minnick and seconded by Ron Landphair stating such.
The vote on the resolution: AYES: Unanimous. NAYS: None.

ATTEST: Amanda Waske, Auditor. Passed and approved January 2, 2019.

RESOLUTION RC19-18

WHEREAS, the Ringgold County Board of Supervisors do hereby approve to hire Andrea Schuitema at a rate of \$16.75/hour.

THEREFORE, a motion was made by Lyle Minnick and seconded by Ron Landphair stating such. The vote on the resolution: AYES: Unanimous. NAYS: None.

ATTEST: Amanda Waske, Auditor. Passed and approved January 2, 2019.

The Board tabled approval of the minutes.

There was no further business. A motion was made by Lyle Minnick and seconded by Ron Landphair to adjourn the meeting at 3:25 p.m.



Board of Supervisors Chairman

ATTEST: 

Ringgold County Auditor