

## **Ringgold County Board of Supervisors Minutes**

### **April 8, 2024**

The Ringgold County Board of Supervisors met in regular session Monday, April 8, 2024. The meeting was called to order at 9:00 A.M with the following members present: Colby Holmes, Steve Knapp and Randy Taylor

A motion was made by Taylor, second by Holmes to approve the agenda.  
AYES: Unanimous NAYS: None

Auditor Amanda Waske discussed with the Board a starting wage for new IT Director Zachary Hague. The Board moved forward with the approval of an annual salary of \$75,000. Hague will begin with the County on April 22, 2024.

Auditor Waske presented the Board with an alcohol permit application for Sun Valley Country Club. The Board moved forward with approval.

The Board reviewed claims paid Wednesday, April 3, 2024, and moved forward with approval.

The Board reviewed various aspects of the proposed FY25 budget in preparation for the upcoming budget hearing.

At 10:00 a.m. Holmes moved to open the public hearing for the FY25 budget hearing. Second by Taylor. Motion carried. Also present: Assessor Melinda England, Mount Record News Reporter Jennfier Kellner. No written or oral comments were received prior to the hearing. Kellner asked the Board if there were significant changes to the proposed budget by department. Knapp explained the only significant change was the allocation of two deputies to the rural basic fund from the general basic fund. This was done because of House File 718, in an attempt to reduce expenses within the general basic fund. Other reductions include contributions to the Ringgold County Development and the County Fair. This will be a stairstep reduction plan to where the county must be at the \$3.50 general basic levy by FY29. This amounts to roughly a \$450,000 reduction over the next four years.

At 10:15 a.m. Taylor moved to close the FY25 budget hearing. Second by Holmes. Motion carried.

The Board moved forward with approval of FY25 budget resolutions required to complete the process.

The Board reviewed the FY25 appropriations and moved forward with approval to appropriate 100% of the proposed budget with total budgeted expenditures of \$11,746,094.

Engineer Jared Johnson met with the Board to provide secondary roads updates. The sign truck was out working to repair downed, damaged, and/or deteriorated signs. The remainder of the bridge postings updates were completed on the dirt road bridges.

Spot rock was hauled to the South Central and Southwest maintainer districts.

Snow fence along J23 was removed and put away in storage.

A Buckingham truck was loaded with scrap steel from the yard for disposal.

The final forms packet was completed for the Redding Weir Project. Once the final voucher is fully signed the final packet will be sent to the office of finance for issuance of final payment. After the final payment is made the project will be considered finalized.

Manatts was onsite, J55, last week to complete the mudball repairs. The department will begin working on pre-audit and closeout documents.

The preaudit project closeout documentation for the Benton 11 project has been completed and submitted to IDOT. The department has requested determination of review/audit.

The department received the preliminary wetland map for the Liberty 25 project last week with the final report to follow within the next couple weeks. Once the final report is received the department can proceed working with the USACE to obtain a 404 permit.

Confirmation from IDOT has been received that Jefferson 26 is a TAP eligible project. The award letter has been received from the region and is ready for signature.

Johnson requested approval of the final pay voucher for project ER-C080(78)—58-80. The Board moved forward with approval.

Johnson presented the Board with the proposed Construction Five-Year Plan. The Board moved forward with approval, with the addition of resurfacing J45 in FY28 with an estimated cost of \$2.5million.

#### **RESOLUTION RC24-55**

WHEREAS the Ringgold County Board of Supervisors does hereby approve an annual salary of \$75,000 for the IT Director.

THEREFORE, a motion was made by Randy Taylor and seconded by Colby Holmes stating such.

The vote on the resolution: AYES: Unanimous. NAYS: None.

ATTEST: Amanda Waske, Auditor. Passed and approved April 8, 2024.

#### **RESOLUTION RC24-56**

WHEREAS the Ringgold County Board of Supervisors does hereby approve the alcohol permit for Sun Valley Country Club.

THEREFORE, a motion was made by Colby Holmes and seconded by Randy Taylor stating such.

The vote on the resolution: AYES: Unanimous. NAYS: None.

ATTEST: Amanda Waske, Auditor. Passed and approved April 8, 2024.

#### **RESOLUTION RC24-57**

WHEREAS the Ringgold County Board of Supervisors does hereby approve claims paid Wednesday, April 3, 2024.

THEREFORE, a motion was made by Colby Holmes and seconded by Randy Taylor stating such.

The vote on the resolution: AYES: Unanimous. NAYS: None.

ATTEST: Amanda Waske, Auditor. Passed and approved April 8, 2024.

#### **RESOLUTION RC24-58**

WHEREAS the Ringgold County Compensation Board meets annually to recommend a compensation schedule for elected officials for the fiscal year immediately following, in accordance with Iowa Code Chapters 331.905 and 331.907, and

WHEREAS, the Ringgold County Compensation Board met on December 12, 2023, and made the following salary recommendations for the following elected officials for the fiscal year beginning July 1, 2024:

| <u>Elected Official</u> | <u>Current Salary</u> | <u>Proposed Increase</u> | <u>Recommended</u> |
|-------------------------|-----------------------|--------------------------|--------------------|
| Attorney                | \$53,905              | 4%                       | \$56,061           |
| Auditor                 | \$54,130              | 4%                       | \$56,295           |
| Recorder                | \$53,868              | 4%                       | \$56,023           |
| Sheriff                 | \$87,386              | 4%                       | \$90,881           |
| Supervisors             | \$33,782              | 4%                       | \$35,133           |
| Treasurer               | \$53,868              | 4%                       | \$56,023           |

THEREFORE, BE IT RESOLVED a motion was made by Colby Holmes to approve salary adjustments for the following elected officials for the fiscal year beginning July 1, 2024:

| <u>Elected Official</u> | <u>Approved Salary</u> | <u>Approved Increase</u> |
|-------------------------|------------------------|--------------------------|
| Attorney                | \$54,984               | 2%                       |
| Auditor                 | \$55,213               | 2%                       |
| Recorder                | \$54,946               | 2%                       |
| Sheriff                 | \$89,134               | 2%                       |
| Supervisors             | \$34,458               | 2%                       |
| Treasurer               | \$54,946               | 2%                       |

THEREFORE, a motion was made by Colby Holmes and seconded by Randy Taylor stating such.

The vote on the resolution: AYES: Unanimous. NAYS: None.

ATTEST: Amanda Waske, Auditor. Passed and approved April 8, 2024.

#### **RESOLUTION RC24-59**

WHEREAS the Ringgold County Board of Supervisors does hereby approve a 2% increase for non-elected officials for FY25 with the following exception for Sheriff's Office Civil Clerk Liz Stewart receiving a 5% increase.

THEREFORE, a motion was made by Randy Taylor and seconded by Colby Holmes stating such.

The vote on the resolution: AYES: Unanimous. NAYS: None.  
ATTEST: Amanda Waske, Auditor. Passed and approved April 8, 2024.

#### **RESOLUTION RC24-60**

WHEREAS the Ringgold County Board of Supervisors does hereby approve the FY25 transfer from Rural Basic to Secondary Roads in the amount of \$920,000.  
THEREFORE, a motion was made by Colby Holmes and seconded by Randy Taylor stating such.

The vote on the resolution: AYES: Unanimous. NAYS: None.  
ATTEST: Amanda Waske, Auditor. Passed and approved April 8, 2024.

#### **RESOLUTION RC24-61**

WHEREAS the Ringgold County Board of Supervisors does hereby approve the FY25 funding for special organizations as listed below:

| <b>Organization</b>           | <b>Approved</b> |
|-------------------------------|-----------------|
| Educational Services          | \$18,000.00     |
| Historical Society            | \$ 5,000.00     |
| MATURA                        | \$10,000.00     |
| Ringgold County Fair          | \$15,000.00     |
| Ringgold Cty Development Corp | \$ 0.00         |
| Ringgold Cty SWCD             | \$24,130.00     |
| SICOG                         | \$ 7,928.00     |
| Southern Iowa Trolley         | \$ 5,000.00     |
| Western Iowa Tourism          | \$ 500.00       |

THEREFORE, a motion was made by Randy Taylor and seconded by Colby Holmes stating such.

The vote on the resolution: AYES: Unanimous. NAYS: None.  
ATTEST: Amanda Waske, Auditor. Passed and approved April 8, 2024.

#### **RESOLUTION RC24-62**

WHEREAS the Ringgold County Board of Supervisors hereby approves the proposed FY25 budget with a total levy rate of 10.50030.  
THEREFORE, a motion was made by Colby Holmes and seconded by Randy Taylor stating such.

The vote on the resolution: AYES: Unanimous. NAYS: None.  
ATTEST: Amanda Waske, Auditor. Passed and approved April 8, 2024.

#### **RESOLUTION RC24-63**

The Ringgold County Board of Supervisors met on Monday, April 08, 2024, for the purpose of a public hearing on the Ringgold County FY2025 Budget.  
The public hearing was called to order at 10:00 a.m. with the following people present: Supervisors Randy Taylor, Colby Holmes and Steve Knapp; Auditor Amanda Waske, Assessor Melinda England and Mount Ayr Record News Reporter Jennifer Kellner.

It was found that the time and place of the public hearing had been published in the County's official newspaper at least ten and not more than twenty days prior to the date of the hearing as required by law.

WHEREAS the Ringgold County Board of Supervisors hereby approves the FY25 budget as published.

THEREFORE, a motion was made by Randy Taylor and seconded by Colby Holmes stating such.

The vote on the resolution: AYES: Unanimous. NAYS: None.

ATTEST: Amanda Waske, Auditor. Passed and approved April 8, 2024.

#### **RESOLUTION RC24-64**

WHEREAS the Ringgold County Board of Supervisors do hereby approve the FY25 appropriations.

THEREFORE, a motion was made by Colby Holmes and seconded by Randy Taylor stating such.

The vote on the resolution: AYES: Unanimous. NAYS: None.

ATTEST: Amanda Waske, Auditor. Passed and approved April 8, 2024.

#### **RESOLUTION RC24-65**

WHEREAS the Ringgold County Board of Supervisors do hereby approve the final pay voucher for project ER-C080(78)—58-80.

THEREFORE, a motion was made by Colby Holmes and seconded by Randy Taylor stating such.

The vote on the resolution: AYES: Unanimous. NAYS: None.

ATTEST: Amanda Waske, Auditor. Passed and approved April 8, 2024.

#### **RESOLUTION RC24-66**

WHEREAS the Ringgold County Board of Supervisors do hereby approve the Ringgold County Construction Five-Year Plan with the addition of resurfacing J45 in FY28 with an estimate of \$2.5million.

THEREFORE, a motion was made by Randy Taylor and seconded by Colby Holmes stating such.

The vote on the resolution: AYES: Unanimous. NAYS: None.

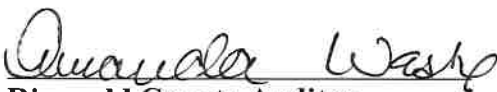
ATTEST: Amanda Waske, Auditor. Passed and approved April 8, 2024.

A motion was made by Holmes and seconded by Taylor to approve the minutes. Motion carried.

There was no further business. A motion was made by Taylor and seconded by Holmes to adjourn the meeting at 12:28 p.m.

ATTEST:

  
Board of Supervisors

  
Ringgold County Auditor