

Ringgold County Board of Supervisors Minutes October 20, 2025

The Ringgold County Board of Supervisors met in regular session on Monday, October 20, 2025. The meeting was called to order at 9:00 A.M. with the following members present: Randy Taylor, Colby Holmes, and Steve Knapp.

Approval of Agenda

Motion by Knapp, seconded by Holmes, to approve the agenda as presented.

AYES: Taylor, Holmes, Knapp

NAYS: None

Motion carried.

Engineer's Report – Jared Johnson

Also present: Road Superintendent Curt Jackson

The tractors and mowers were out working in the southeastern and southwestern portions of the county.

Spot Rock was hauled to the northwest maintainer district.

The crew began to construct a temporary entrance near bridge Middle Fork 7 to park the crane.

Broken concrete in the yard was prepared for use as revetment.

Work order updates:

W.O. 1354: Replace deteriorated 24" CMP culvert with new 24" ADS culvert. Located along 160th Ave between 305th and 310th Street. (Complete)

W.O. 1349: Replace deteriorated 54" CMP culvert with new 60" ADS culvert. Inlet and outlet were armored with revetment. Located along 280th Street between 160th Ave and P32. (Complete)

Washington 10 project update: Last week the crew grouted snap tie holes and concrete defects, backfilled the culvert excavation and diversion channel, and built roadway embankment. All dirt available on site was utilized and additional dirt had to be hauled in from a borrow location.

This week it is planned to finish site shaping, break down and haul the crane off site, haul and place granular surfacing material, haul and place revetment, and reconstruct entrance at southeast.

Diagonal sidewalk project update: The department has received corrections from the final audit from the contractor. The department will be working to complete final closeout paperwork in preparation for issuance of final payment.

Holmes requested that Jackson and Johnson encourage the maintainer operators to take a more proactive approach to road maintenance. Specifically, they should address issues such as large piles of gravel along the roads and raised edges at driveway entrances, which become particularly problematic during harvest season. The Supervisors noted that customer service is a key part of their work, and this added attention will make a significant difference.

Treasurer's Report – Debra Cannon

Treasurer Debra Cannon met with the Board to present the September month-end report for her department. The Board moved forward with approval.

Auditor's Report – Amanda Waske

Auditor Amanda Waske met with the Board to present the September month-end report for her department. The Board moved forward with approval.

Sheriff's Report – Rob Haley

Sheriff Haley met with the Board to request a variance in the vacation policy to allow two weeks of vacation on the date of hire for the new School Resource Officer, Shannon Arends, instead of waiting a year to get one week as the current policy requires. Supervisor Knapp said he would support one week upon completion of the probationary period. In addition to vacation, Arends would have access to the holiday hours he could use, according to the current policy. The Board moved forward with approval of one week at start of employment with the stipulation that no pay out will be allowed if he leaves employment prior to his one-year anniversary.

Sheriff Haley presented the School Resource Officer (SRO) Agreement approved by the Diagonal Community School. The Board moved forward with approval.

RESOLUTION RC25-137

WHEREAS the Ringgold County Board of Supervisors do hereby approve the Treasurer's September month end report as presented by Treasurer Debra Cannon.

THEREFORE, a motion was made by Colby Holmes and seconded by Steve Knapp stating such.

The vote on the resolution: AYES: Unanimous. NAYS: None.

ATTEST: Amanda Waske, Auditor. Passed and approved October 20, 2025.

RESOLUTION RC25-138

WHEREAS the Ringgold County Board of Supervisors do hereby approve the Auditor's September month end report as presented by Auditor Amanda Waske.

THEREFORE, a motion was made by Colby Holmes and seconded by Steve Knapp stating such.

The vote on the resolution: AYES: Unanimous. NAYS: None.

ATTEST: Amanda Waske, Auditor. Passed and approved October 20, 2025.

RESOLUTION RC25-139

WHEREAS the Ringgold County Board of Supervisors do hereby approve to allow a variance in the vacation policy for the new hire, Shannon Arends as the School Resource Officer, allowing for one week of vacation at date of hire, with the stipulation that no payout will be allowed if he leaves employment prior to his one-year anniversary.

THEREFORE, a motion was made by Steve Knapp and seconded by Colby Holmes stating such.

The vote on the resolution: AYES: Unanimous. NAYS: None.

ATTEST: Amanda Waske, Auditor. Passed and approved October 20, 2025.

RESOLUTION RC25-140

WHEREAS the Ringgold County Board of Supervisors do hereby approve the School Resource Officer Agreement with Diagonal Community School.

THEREFORE, a motion was made by Colby Holmes and seconded by Steve Knapp stating such.

The vote on the resolution: AYES: Unanimous. NAYS: None.

ATTEST: Amanda Waske, Auditor. Passed and approved October 20, 2025.

A motion was made by Holmes and seconded by Knapp to approve minutes. Motion carried.

There was no further business. A motion was made by Knapp and seconded by Holmes to adjourn the meeting at 12:07 p.m.

ATTEST: 
Board of Supervisors


Ringgold County Auditor