

Ringgold County Supportive Services

December 2025 Board Minutes

The Ringgold County Supportive Services Board met on December 10, 2025, at the RCSS building with the following present: Chanelle Cole, Steve Knapp, Linda Wilt, Becky Fletchall and Karen Taylor present.

Absent: Tessa Still and Benson Hainline

A quorum of voting members was present.

The meeting was called to order at 4:00pm

The minutes from October 2025 were presented and reviewed. There were a few corrections which will be made. A motion was made by Steve and 2nd by Linda to approve the October minutes with the updates. All in favor motion carried.

The financials were presented for October 2025. Linda made a motion to approve October financials with a second from Steve. All in favor motion carried.

Old Business:

None to report

New Business:

Stakeholder Survey Results:

Chanelle shared with the board that there was a great turnout for the stakeholder surveys this year. There were 37 sent out with 29 returned. This was a 78% return rate, which was an increase from last year. Great comments and appreciate for all RCSS does for the members who attend.

Board Terms:

Chanelle reviewed with the board that officers are due for renewal as they are year terms. Becky (President), Karen (Vice President) and Tessa (Secretary). Becky and Karen will renew their terms for another year, and will follow up with Tessa when she returns from maternity leave.

New PT Staff:

Chanelle shared with the board that she hired a Part-Time staff (Cheryl Rusco), which will be working Monday and Tuesday's. She has been a great asset to RCSS. She completed her Medication Manager this week.

New FT Client:

Chanelle updated the board that we had a new client that began attending about a month ago. This client attends 5 days a week.

Closing Dates 2026:

Chanelle shared with the board the closing dates for 2026. Steve made a motion for these closing dates with a second from Linda. All in favor motion carried.

Christmas Eve/New Years Eve Closing:

Chanelle shared with the board that the Southern Iowa Trolley will only be running until 12pm on Christmas Eve and New Years Eve. Chanelle asked that we close those days as it is hard for them to come for that short of a day. RCSS will be closed December 24th, 25th, 26th and 31st along with January 1, 2026. Linda made the motion to be closed with a second from Karen. All in favor motion carried.

Director Evaluation:

It was discussed with the board that Chanelle had completed all staff evaluations and that hers is due. The board filled out the form and shared with Chanelle.

Meeting adjourned at 4:20pm with a motion from Steve, 2nd by Linda, all in favor motion carried.

Next meeting is January 21, 2026 at 4pm