

Ringgold County Supportive Services

January 2026 Board Minutes

The Ringgold County Supportive Services Board met on January 28, 2026, at the RCSS building with the following present: Chanelle Cole, Steve Knapp, Linda Wilt, and Karen Taylor present.

Absent: Tessa Still, Becky Fletchall and Benson Hainline

A quorum of voting members was present.

The meeting was called to order at 4:02pm

The minutes from December 2025 were presented and reviewed. A motion was made by Steve and 2nd by Linda to approve the December minutes with the updates. All in favor motion carried.

The financials were presented for November and December 2025. Karen made a motion to approve November and December financials with a second from Steve. All in favor motion carried.

Old Business:

Board Terms:

Chanelle shared with the board that officers hold a 1-year term and all other are 2-year terms. The terms are listed below:

Ringgold County Supportive Services (2-year terms)

Name	Gender	Term	Representing
Linda Wilt	F	12/31/2027	Family members
Karen <u>Taylor</u> - VP	F	12/31/2026	Community member
Becky Fletchall - President	F	Permanent	CPC
Tessa Still – Secretary	F	12/31/2026	Family member
Steve Knapp	M	BOS Term	Board of Supervisors
Benson Hainline	M	12/31/2027	Community Member

New Business:**2025 Annual Analysis Critical Incident/Accident Reporting**

Chanelle shared with the board the annual report of incident reporting. There were no major incidents and 16 minor. Minor incidents are on the increase, but major are on the decrease. Chanelle shared the report with the board.

Setworks Billing Option:

Setworks got back with Chanelle on the WellPoint/Iowa Total Care billing option. The onboarding fees were 2,805 for WellPoint and Iowa Total Care, plus a monthly fee of \$195 and \$245. Chanelle recommends to the board that she just continue to do it as this would cost RCSS a lot of money.

Cabinet Bids:

Chanelle shared with the board that she advertised cabinet work in the back of RCSS. She received two bids (Nick Taylor with two options, soft close cabinets (5,800) or regular cabinets (3,800). Jeff Muhlbauer soft close cabinets (5,200). Amanda Waske (auditor) recommended that I get references from both parties to help determine which bid to accept.

RCSS FY 27 budget:

Chanelle updated the board she met with the board of supervisors today to discuss the budget. She also shared it with the RCSS board.

Donation

Chanelle shared with the board that Myranda Drake's family donated a bench in her memory. Also, Pam Pine donated \$2,500 to get some new furniture for RCSS. Chanelle purchased a couch and loveseat along with 4 new client computer chairs. She will order another loveseat when it is back in stock.

Meeting adjourned at 4:20pm with a motion from Steve, 2nd by Linda, all in favor motion carried.

Next meeting is February 25, 2026, at 4pm